

HELP WANTED

PART-TIME MAINTENANCE MANAGER

Pacifica Cohousing community in Carrboro seeks an experienced part-time professional (15 hours/month) to assist with managing upkeep of commonly owned property and buildings.

Under the supervision of Pacifica's buildings & grounds coordinator, the Maintenance Manager will be responsible for overseeing the community's physical assets, including general maintenance repairs, preventive maintenance, and construction projects.

In addition to managing projects and occasionally undertaking minor repairs him/herself, it is our vision that the individual will serve as a resource and consultant, working with us to help our community improve, maintain value, and save money over time.

The ideal candidate will have:

- Expertise in a range of maintenance issues, large and small (e.g. HVAC, plumbing and electrical, major appliances, sheetrock repair, roofing, paving, painting, decking)
- Ability to personally execute a variety of minor repairs
- Knowledge of local codes and regulations
- Established relationships with local vendors
- Familiarity with intentional communities and willingness to use eco-friendly practices whenever possible is a big plus

This is a contract position with a guaranteed minimum number of hours (15) per month at an hourly rate of \$45/hr (negotiable), depending on experience

To apply, please send a brief letter outlining your interest in and qualifications for the position to: pacifica.manager@gmail.com.

Candidates invited for interview will be asked to provide references from some recent clients. The successful candidate must carry and be able to furnish proof of liability insurance. For more information about the community, please visit our website: <http://pacificaonline.org>